

**LUMEN CHRISTI CATHOLIC HIGH SCHOOL**  
**School Board Meeting**  
**August 25th, 2023**

I. **AGENDA 8/26/23 2:00PM - Business Meeting:**

Members Present: Aaron Sperbeck, Daniel George, Marcy Adkins, Mary Stephens, Brian Ross, Harriet Furton, Marcus Holmquist, Kevin Jones, Nancy Wingate, Fr. Tom Lilly, Chris Tzvetcoff, Audrie Williams, Bill Arnold, Anne Gore

Members Absent: Shane Lock, Deacon Dave Van Tuyl

- a. Opening Prayer:
  - i. Father Tom
- b. Approval of the Agenda/Approval of the Minutes:
  - i. May 9th Meeting Minutes were not available. They will be reviewed and approved at the next meeting.

II. **WELCOME NEW MEMBERS**

- a. Mary Stephens
- b. Nancy Wingate
- c. Chris Tzvetcoff
- d. Harriet Furton

III. **BOARD INTRODUCTIONS**

- a. Each new and returning member provided a brief introduction
- b. Members were asked to send Aaron Sperbeck, Board Chair a brief email copy of their overview

IV. **OLD BUSINESS**

- a. Archdiocesan Perspective:

N/A - Though Liz Loeffler was introduced in absentia as the Archdiocesan Superintendent of Catholic Schools and person who serves as the conduit between the AoAJ and the school.
- b. Words from our Sister School/Saint Elizabeth Ann Seton (SEAS):

N/A - Though Kathy Gustafson was introduced as Principal and representative who provides monthly updates. Steve Corso may begin attending Lumen Board meetings as well, as SEAS Board Chair.
- c. Principal's Report:

Brian Ross. As written, and attached. Brian combined his report with the Mission Moment and recap on the first week of school. Brian noted the first week was an exciting and busy time! 35 additional students in the building over last year. Seventh hour during the week (normally used for electives, intensives and for Study Hall) was used instead to conduct safety drills; introduce new Houses, the Big A/little a mentorship program; conduct new server and Extraordinary Minister training and provide "Mass 101" for our non-Catholic students, among many other things. .
- d. Mission Moment:

Brian Ross. Recap on the first week of school, as above.

- e. Financial Update/Year End:  
Bill Arnold provided an update through the end of the Fiscal Year (June 30, 2023.) Both the Parish and the school had particularly good years. The school ended with a budget surplus of \$131,862.
- e. Financial Update/Year End by Project  
Marcy Adkins presented the FY 2023 budget by project code which shows a level of income/expense by activity. Marcy highlighted some of the areas to illustrate the level of detail available for review. Fr. Tom noted that all finances are 100% transparent (with the exception of individual staff salaries) and Board members could ask for an accounting of income/expenses at any time. Brian noted the very healthy budget was an extraordinary blessing as he was able to distribute over \$101k in financial aid to 25+ families, who might not otherwise be able to have their children attend Lumen Christi.
- f. Committee Chair Reports:
  - i. Lumen Forward (Aaron)  
Speaker Series October 5, 2023  
The October event will feature a presentation of “Screenagers – Under the Influence” - a film which provides a concise but comprehensive overview about the impact of alcohol, marijuana, vaping and other substances on adolescent health with a guided discussion afterwards. This event will be held on October 5th at 7p, here in the Lumen Christi gym. Brian noted that ASD Title IV “Health and Safety” funds will be used to pay the \$700 screening fee. Aaron reiterated for new members that the Speaker Series was a 2x a year event, run through the “Lumen Forward” Committee. Any ideas for future topics should be forwarded to him.

**V. NEW BUSINESS**

*a. Committee Assignments*

Aaron announced new assignments for the upcoming year:

- i. Lumen Forward
  - Kevin
  - Shane
  - Chris
  - Aaron (Floater for R&R)
- ii. Recruitment and Retention
  - Audrie
  - Nancy
  - Mary
  - Harriet
- iii. Finance
  - Marcy
  - Bill
  - Marcus
- iv. Development:
  - Anne (Floater for LF & R&R)
- v. Alumni Outreach
  - Daniel (floater for R&R)

Following assignments, Aaron provided a brief outline of what the Committees had done in the past but asked the members to further and creatively define those roles and responsibilities. He noted an expectation to connect outside of the scheduled Board

Meetings and then to have one representative provide an update of committee work at the beginning of each regularly scheduled meeting.

*b. New Lumen Family Outreach*

- i. Anne will compile a list of all new and returning Lumen families, and divide those between board members (approximately 8 each), who will then make introductory/welcome calls. This was done for the first time last year and was very well received. Calls must be completed by September 15<sup>th</sup>, any board member who cannot get calls completed should let Aaron know right away.

*c. Strategic Planning/ Survey Monkey Results*

i. Brian / Aaron / Father Tom

1. Explanation on the value of surveys

Recent Survey of families regarding the future direction of the school taken in February 2023.

- a. Question 1 - What are three things you would add/change/improve about the way Lumen Christi High School pursues the **core value of Faith** (Catholic Identity, Religious Education, and Spiritual Formation)
  - i. Improved communication on school functions, expectations.
  - ii. Revise the way information is publicized within the school community
  - iii. Better coordination with SEAS and other schools re: activities (All schools dance)
  - iv. Expand faith opportunities
- b. Question 2 - What are three things you would add/change/improve about the way Lumen Christi High School pursues the **core value of Family** (Community, Service, and Solidarity)?
  - i. More family friendly events/ functions/ outreach/ community service opportunities
  - ii. Revise Faith in Action program
  - iii. Expand partnerships with local community businesses
  - iv. Expanded involvement with the Parish
- c. Question 3 - What are three things you would add/change/improve about the way Lumen Christi High School pursues the **core value of Excellence** (Academics, Athletics, and Extracurricular Activities)?
  - i. Improved communication with parents on sport(s) scheduling and participation
  - ii. Coordination with ASA sport(s), scheduling/ participation requirements
  - iii. Improved access to the arts/ music
  - iv. Be mindful of future growth
  - v. Access to career counselors for Trade School, work force, military service, and Holy Orders, alongside college planning.
- d. Question 4 - What other feedback would you like to share with the School Board?

- i. Continued communication on strategic growth and planning
- ii. Guidance counselors
- iii. Lumen is Awesome in every way. Keep up the good work!

Following the presentation of the results, Brian noted that he is already working on some of the identified needs/requests (e.g., a 2x a week band teacher has been hired in response to improving access to music education) and is always committed to providing identified parent requests. .

f. *2023 – 2024 Calendar of Meetings*

- i. All members were asked to note the upcoming 6pm meetings on their personal calendars:
  - September 19 - In Person / Lumen Library
  - October 17 - In Person / Lumen Library
  - November 21st - via Zoom
  - December 19 - In Person / Lumen Library
  - January 30th - In Person / Lumen Library
  - February 20th, March 19th, April 16th - All via Zoom.
  - May 21st - Last Meeting - In Person / Lumen Library.

**II. BOARD CHAIR COMMENTS:**

- A. Aaron solicited 2 board members to join the Senior Class for dinner on Thursday night, August 31st at the Holy Spirit Center. (Thank you to Nancy Wingate and Harriet Furton for volunteering.)
- B. Aaron noted what board members can expect from him as Board Chair for upcoming meetings: complete packet of info to review prior to meetings; the expectation that committee work is done prior to the meeting; meetings conducted within 45-60 minutes.
- C. Aaron solicited members to consider taking over the position of Board Scribe for the coming year.

**III. PASTOR’S COMMENTS:**

- A. Father Tom - please take home leftover food! And from his heart to everyone serving as a committee member - thank you.

**IV. CLOSING PRAYER:**

- A. Brian - distributed challenge coins to new members and the meeting concluded in prayer to **St. Michael the Archangel:**
  - St. Michael the Archangel, defend us in battle;
  - be our defense against the wickedness and snares of the devil.
  - May God rebuke him, we humbly pray;
  - and do you, O prince of the heavenly host, by the power of God,
  - thrust into hell Satan and the other evil spirits
  - who prowl about the world seeking the ruin of souls.
  - Amen.

## **Principal's Report August 2023**

### Academics

- We hired three new teachers (Mr. Matt Hemry, Ms. Megan Hauck, and Mrs. Catherine Haslett) to fill our vacant teaching positions and brought back Dr. Antje Carlson for the fall semester since we were unable to find a qualified replacement for her position over the summer.
- School year is off to a great start! We used the first few days of 7th periods to introduce Big A mentors to their little a mentees, conduct altar server and extraordinary minister training, complete an all school fire drill, hand out spring semester Faith in Action and Academic Awards, and announce student assignments in our House system.

### Safety/IT

- All school announced fire drill on August 22. Reviewed evacuation procedures with staff and student body.
- We added a camera over the entry door of the school gym that provides observation of anyone entering the gym. The camera can be viewed from the Front Office.

### Campus Life

- We hosted a New Parent Orientation on August 23rd with 15 families in attendance.
- We will take our 11 seniors from the Class of 2024 on retreat from Aug 31-Sept 1, including a formal dinner with School Board members on Thursday, Aug 31. -Student Leadership Board has organized upcoming Homecoming Spirit Week (Sept 11-15), Homecoming Bonfire (Sept 15), and junior high and high school Homecoming Dance (Sept 16).
- Grandparents Mass scheduled for Friday, Sept 8th at 7:45am.
- Archbishop Bellisario will celebrate the Mass of the Holy Spirit on Friday, Sept 15th at 7:45am.

### Recruitment/Retention/Marketing/Advancement:

- Current Enrollment Update: 131
  - 7th: 22
  - 8th: 29
  - 9th: 23
  - 10th: 27
  - 11th: 19
  - 12th: 11

### Athletics

- Fall junior high and high school soccer seasons are underway.