

LUMEN CHRISTI CATHOLIC HIGH SCHOOL
Annual Board Retreat - School Board of Directors Meeting
August 20th, 2022

The meeting was called to order by Board Chair Michelle Hajdukovich at 1:05p.

Present: Bill Arnold; Michelle Hajdukovich, Fr. Tom Lilly, Brian Ross, Aaron Sperbeck, Anne Gore, Rys Miranda, Jim Seeberger, Marcy Adkins, Kevin Jones, Daniel George, Marcus Holmquist, Audrie Williams

Absent: Shane Locke, Dave VanTuyt

ORDER OF BUSINESS

Approval of the Agenda

Michelle Hajdukovich moved to approve the agenda, it was seconded by Bill Arnold and approved by the Board.

Approval of the Minutes

Michelle Hajdukovich moved to approve the minutes from the May 19th meeting. Daniel George requested an amendment to the minutes regarding his statement with respect to Family Partnership and funding for tuition. Specifically that he was not opposed to the school becoming a vendor but should proceed with caution. The motion to approve the minutes as amended was seconded by Bill Arnold and approved by the Board.

Hale and Farewell:

Michelle started an all Board introduction of new members, noting that Brian Ross would soon be calling in to deliver his Principal's report and the order of business might jump around a bit in order to accommodate the call. Michelle, Aaron Sperbeck, Rys Miranda and Bill Arnold all provided their introductions (name/professional/association with the parish and/or school) before Brian called.

Principal's Report:

Brian Ross called in from Washington State. Report as written, and attached.

Audrie Williams asked about progress on hiring a Campus Minister. Brian reported that several candidates had been considered, but the review process was still ongoing. Brian then noted that soccer – both Junior High and High School had started and were off to a great start. He then touched on results from the Cognia re-accreditation review which were all positive.

Questions regarding the “school allotment” (e.g., via Family Partnership) were discussed. Brian indicated that the school was taking a slower approach than perhaps other schools. Lumen would not be taking the position to hard-sell Family Partnership or any other correspondence/ homeschool programs to families, rather it would be completely parent directed. Aaron

Sperbeck spoke on the legality of the allotment of state funds to private school and noted that while it was likely to be challenged, at this point, parents can access the funding and can use their allotment as they see fit within the guidelines of the program they have enrolled with. Brian indicated he would be putting this out in writing to parents.

Following this discussion, Brian left the call and introductions resumed.

All introductions:

Michelle Hajdukovich - Lumen Board Chair/Small Business Owner/St. Benedict Parishioner

Marcus Holmquist/Medical Practice Management/School Parent

Audrie Williams/Full Time Mom-Part Time Office Administrator/School Parent

Aaron Sperbeck/Vice Chair of the Board/Attorney/School Parent

Rys Miranda/Civil Engineer/St. Benedict Parishioner

Bill Arnold/CPA/St Benedict Parishioner

Jim Seeberger/Retired AK Railroad/St. Benedict Parishioner/Lumen Bus driver!

Marcy Adkins/St. Benedict-Lumen Business Manager/St. Benedict Parishioner

Daniel George/Former State Director for the late Congressman Don Young/2005 Alumni

Kevin Jones/Theology and Newman Chair - Alaska Pacific University

Liz Loeffler/AOAJ Director of Catholic Schools/Former Lumen Campus Minister

Anne Gore/Lumen Director of Advancement/School Parent

Archdiocesan Perspective:

Liz Loeffler noted she would be the new Archdiocesan representative to the Board but today was a bystander with no formal report.

Financial Update:

Marcy Adkins presented financials which show a \$113,000 surplus, though nearly \$80k of that is a reflection of contributions to pay down the gym debt. Bill Arnold notes the school is in a very good position with strong fundraising and Archangel Attic sales helping bolster the bottom line, too. "Lighting the Path to the Future" campaign which has in the past provided substantial annual support will be winding down in the next year or two which could have an impact on the bottom line, so this will need to be monitored and addressed accordingly.

Mission Moment:

Anne Gore, Director of Advancement presented on several topics including:

1. Enrollment projections: The current Senior and Junior classes are small (5 and 10, respectively) compared to other classes which range from 18-27. Even with normal attrition of a few students from each grade throughout the year, because the next two graduating classes are small and with 7th grade coming in consistently at 19-20 students each year, the school can expect a continued robust enrollment.
2. Fundraising plans: Planning for the 28th Annual Gala ("Denim and Diamonds, February 11, 2023) are underway and the LUMENary Annual Fund Drive will kick off in September. The LUMENary goal is \$75,000 with 100% Board/Staff/Family Participation. The goal for the Gala is a net of \$100k.

3. Board involvement: Anne distributes lists of parent names/cell numbers to each board member with the request that they each call 7 families, new and existing, to welcome them to Lumen for the new school year. A script is provided as well (22 seconds, timed!) so the time commitment is expected to be less than 7-10 total minutes. Anne notes that building community connection is paramount to student/family retention.

COMMITTEE CHAIR REPORTS

Lumen Forward

Aaron Sperbeck provided an update on the October 6th Speaker Series featuring Mr. Chris McKenna from "Protect Young Eyes" who will be presenting on "*The Digital Culture of Kids: Building a Framework of Trust.*" Clay and Laura Butcher will be assisting with the marketing which will be forthcoming soon.

Recruitment and Retention

No report.

Finance

As above.

BOARD CHAIR COMMENTS

Annual Meeting Scheduling

Michelle asked all members to note the following dates in their calendars for regularly scheduled meetings and/or events;

September 20/Board Meeting via Zoom

October 6/Fall Speaker Series

October 18/Board Meeting via Zoom

November 15/Board Meeting via Zoom

December 13/Board Meeting in person

January 17/Board Meeting via Zoom

January 31/State of the School - in person at the school

January 29 - February 4th/Celebrate Catholic Schools Week

Feb 11/Annual Gala

February 21/Board Meeting via Zoom

March 21/Board Meeting via Zoom

April 18/Board Meeting in person (presentation of 2023-24 projected budget)

May 16/Board Meeting in person (last meeting before summer hiatus)

Joint Saint Elizabeth Ann Seton//Lumen Board Retreat Debrief

Michelle did a quick debrief from the working lunch with Saint Elizabeth Ann Seton Board Members. There is interest in 'joining forces' for "Celebrate Catholic Schools Week" (January 29 - February 4, 2023) with many small ways where overlap can occur as we work to build the

concept of “one school, two campuses.” There are big ways too - e.g., going to the same uniforms, shared letterhead, shared marketing and events, curriculum continuity etc., but steps will focus on immediate smaller connections to start.

Other observations of interest from the joint discussions:

Kathy Gustafson/SEAS Principal noted that discussions of homeschool programs are a routine part of her school tours. All programs (e.g., PACE/Raven/Family Partnership, etc) look at curriculum adopted, not how it is taught (e.g., incorporating faith into discussion.)

Both John Estabrook (SEAS Board Chair) and Michelle report that feedback from respective board members indicates that an annual, joint board meeting was a productive means of connecting the schools and should continue.

Strategic Plan

Michelle asked all board members to review these (located in board binders.) These are what guide the Board as it provides oversight of operations. Michelle asks specifically to look at:

- What are the strengths of this plan and what are the weaknesses (if any).
- Should we make any changes?
- What questions should we craft for a parent survey for the future 2024-2026 plan being worked on next year?

Other thoughts:

- Should we work to incorporate Special Education (SpEd)?
- Expand athletics?
- “Faith-Family-Excellence” - who do we incorporate Saint Elizabeth families into Lumen families?
- We do a joint meeting with Saint Elizabeth Board, should we be doing one with Saint Benedict Board?

Please consider these in conjunction with your review and send comments to Michelle.

PASTOR COMMENTS

Fr. Tom had to leave earlier for a pastoral obligation but thanked Michelle for her leadership and expressed gratitude for all board members and their commitment to serve.

CLOSING PRAYER // ADJOURNMENT // NEXT MEETING

The meeting concluded in prayer to St. Michael the Archangel and adjourned at 3:03.

The next Board meeting will be on September 20th. Anne Gore will be gone and unable to take minutes.

St. Michael the Archangel, defend us in battle, be our protection against the wickedness and snares of the devil. May God rebuke him we humbly pray; and do thou, O Prince of the Heavenly host, by the power of God, cast into hell Satan and all the evil spirits who prowl about the world seeking the ruin of souls.

Amen.